

PASSPORT INFORMATION

A Passport Acceptance Agent is available to process and receive U.S. Passport Applications on the third floor of the Courthouse. We have the forms available for new passport applications and renewal applications (you are responsible for the processing of renewal applications), along with miscellaneous forms that you may need. Should you have questions, you may contact us (816) 776-3377 between 8:00 a.m. and 4:00 p.m., Monday through Friday.

Please bring the following items with you when applying for your U.S. Passport:

- 1) Birth Certificate (with the State raised seal);
- 2) Your current Driver's License or State I.D. card;
- 3) A passport photo (you can get these at most photo labs – Walmart, Walgreens, CVS, etc.);
- 4) Two (2) checks or money orders (please call ahead for the amounts (816) 776-3377);
 1st check or money order made payable to: **Ray County Circuit Clerk**
 2nd check or money order made payable to: **U.S. Department of State**

Passport applications are processed daily from 8:00 a.m. to 3:30 p.m.; no appointment is required.

For additional information, please visit the official Department of State website at travel.state.gov or contact the National Passport Information Center (NPIC) toll-free at 1-877-487-2778 (TDD: 1-888-874-7793) or NPIC@state.gov.

