



**Ray County Clerk**  
*Heather Maulsby*  
**RAY COUNTY COURTHOUSE**  
**100 W. MAIN ST.**  
**RICHMOND, MISSOURI 64085**  
**(816) 776-4503**  
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**ADOPTED ON APRIL 26, 2023**

This is a requirement of the revised Sunshine Law and may be adopted by public governmental bodies as required by **Section 610.028**, RSMo.

**WHEREAS, Section 610.023.1**, RSMo, provides that a public governmental body is to appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request; and

**WHEREAS, Section 610.026**, RSMo, sets forth that a public governmental body shall provide access to and, upon request, furnish copies of public records; and

**WHEREAS, Section 610.028.2**, RSMo, provides that a public governmental body shall provide a reasonable written policy in compliance with sections **610.010** to **610.030**, RSMo, commonly referred to as the Sunshine Law, regarding the release of information on any meeting, record or vote, **EXCULDING CLOSED SESSION MEETINGS UNLESS THERE IS A VOTE TAKEN.**

**NOW, THEREFORE, BE IT RESOLVED:**

1. That Heather Maulsby, Ray County Clerk, be and hereby is appointed custodian of the records of The Ray County Clerk's Office and the Ray County Commission Office, that such custodian records are located at 100 W. Main, Ste 23 Richmond, MO 64085.
2. That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
3. That the fees to be charged for access to or furnishing copies of records shall be as hereinafter provided: \$0.10 per page copied; research time will be billed at half the hourly rate of the lowest paid employee in the County Clerk's Office.
4. That it is the public policy of The Ray County Clerk's Office that meetings, records, votes, actions and deliberations of this body shall be open to the public unless otherwise provided by law.5. That Ray County Clerk's Office shall comply with sections 610.010 to 610.030, RSMo, the Sunshine Law, as now existing or hereafter amended.

Dave Powell -Eastern Commissioner

Billy Gaines-Presiding Commissioner

Gary Wilhite-Western Commissioner